2007 Tribal Indoor Radon Projects - Request for Applications

AGENCY: U.S. Environmental Protection Agency, Region 9

FUNDING OPPORTUNITY NAME: Tribal Indoor Radon Projects

ANNOUNCEMENT TYPE: Initial RFA

FUNDING OPPORTUNITY NUMBER: EPA-R9-AIR6-07-004

CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 66.032

Overview

The U.S. Environmental Protection Agency (EPA) Region 9, Air Division, is soliciting applications from eligible Tribes and Tribal Consortia to fund Tribal Indoor Radon Pilot Projects. Projects must demonstrate the effectiveness of reducing health risks through the development of projects for the assessment and mitigation of radon. Applications must address one or more of the following priority areas:

- promote radon-resistant new construction techniques in new homes and schools;
- disclosure, testing, and mitigation in conjunction with residential real estate transactions;
- developing radon programs in high-risk areas;
- developing coalitions that work in partnership with local governments, Partner affiliates and others interested in reducing the risk of radon;
- promote testing and mitigating of homes and schools for radon;
- implementing innovative radon awareness outreach activities.

The U. S. Environmental Protection Agency (U.S. EPA) was mandated by Congress under Title III of the Toxic Substances Control Act (TSCA), also known as the Indoor Radon Abatement Act of 1988 (IRAA) and the Indian Radon Pilot Project Act (IRPPA), to fund tribal governments to provide education, outreach and encourage testing and mitigation for indoor radon exposures, so that indoor radon exposures may be eventually reduced to no greater than outdoor radon exposures.

There is no match requirement under this program.

These awards are intended for work to be carried out in Region 9 which consists of Arizona, California, Nevada, Guam, Hawaii, and the Pacific Islands.

EPA Region 9 anticipates that approximately \$160,000 of federal funds will be available for Tribal Indoor Radon Pilot Projects. Region 9 anticipates awarding approximately 2-3 grant agreements ranging in size from no less than \$25,000 and no more than \$60,000 for work to be completed in either one or two years.

Important Dates:

August 24, 2007	Application packages must be received by this date by 5 PM PST or
	stamped electronically via Grants.gov by 8 PM Eastern Daylight Time
September 7, 2007	Initial Approvals Identified
September 28, 2007	Final Work Plans Submitted to EPA
December 1, 2007	2007 EPA Grant Awards made

Late proposals will not be considered: The above dates other than the August 24, 2007, proposal due date are anticipated dates and may be subject to change.

Contents of Full Text Announcement

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Attachment 1: Instructions Grants.gov

U.S. EPA, Region 9 2007 REQUEST FOR APPLICATIONS Tribal Indoor Radon Projects FUNDING OPPORTUNITY NUMBER: EPA-R9-AIR6-07-004

I. FUNDING OPPORTUNITY DESCRIPTION

A. Background

In October 1988, Congress enacted the Title III, Indoor Radon Abatement Act (IRAA) as an amendment to Toxic Substances Control Act (TSCA). IRAA contains several provisions aimed at the long-term goal of rendering the air within buildings in the U.S. as free of radon as the ambient air outside of buildings. Radon is the second leading cause of lung cancer, nearly one in 15 homes in the U.S. has a high level of indoor radon. The U.S. Surgeon General and USEPA recommend that all homes be tested for radon. Homes with high radon levels can be fixed. Additional information on radon and EPA's radon program can be found at: http://www.epa.gov/radon.

B. Scope of Work

EPA is using its authority under TSCA Section 10(a), 15 U.S.C. §2609(a), as supplemented by P.L. 106-74 (1999), to address the radon problem on Indian lands. EPA intends for these grants to demonstrate the effectiveness of reducing health risks through the development of projects for the assessment and mitigation of radon, including public education, monitoring, training, studies, and demonstrations. A demonstration project must involve new or experimental technologies, methods, or approaches, where the results of the project will be disseminated so that others can benefit from the knowledge gained. A project that is accomplished through the performance of routine, traditional, or established practices, or a project that is simply intended to carry out a task rather than transfer information or advance the state of knowledge generally is not considered a demonstration. These grant funds are not available for routine implementation projects or programs.

C. EPA's Strategic Plan and Anticipated Programmatic Environmental Results

1. Linkage to EPA Strategic Plan

This Request for Applications supports EPA's strategic objective to increase the number of people breathing healthier indoor air. The competitive opportunity also supports the Agency's annual measures and long-term measures as detailed below. These goals build on the Agency's Strategic Plan; Goal 1: Clean Air and Global Climate Change; Objective 1.2 Healthier Indoor Air; Sub-objective 1.2.1: Radon http://www.epa.gov/ocfo/plan/2003sp.pdf

- **2: Priority Areas**: To accomplish the goals of the Agency's Strategic Plan, EPA's Office of Radiation and Indoor Air, Indoor Environments Program has developed indoor air quality priority area objectives. EPA Region 9 is focusing on a subset of these, which are identified below. Applicants must identify one or more project objectives and goals that are aligned with the following indoor air quality priority areas:
 - radon-resistant new construction techniques in new homes and schools;
 - disclosure, testing, and mitigation in conjunction with residential real estate transactions;
 - developing radon programs in high-risk areas;
 - developing coalitions that work in partnership with local governments, Partner affiliates and others interested in reducing the risk of radon;
 - promote testing and mitigating of homes and schools for radon;
 - implementing innovative radon awareness outreach activities;

3. Measuring Environmental Results (Outputs and Outcomes)

For each priority area as referenced above, applicants must articulate their project goals, objectives, activities and expected environmental results. Results are expressed as outputs and outcomes. The term "output" means the environmental activity, effort, and/or associated work products related to a goal or objective. Outputs may be quantitative or qualitative but must be measurable during an assistance agreement funding period.

The term "outcome" means the result, effect or consequence that will occur from carrying out a program or activity. Outcomes may be environmental, behavioral, health-related or programmatic in nature, must be quantitative or qualitative. Impacts of programs or changes in behavior are typically intermediate outcomes that will eventually lead to desired changes in environmental or health status or 'end' outcomes.

All proposed projects must demonstrate how they will result in healthier indoor air for a healthier indoor environment. Your workplan must provide a brief description of how your project's activities (outputs and outcomes) will link to the EPA's Strategic Goals. See example below.

An **example** of anticipated environmental outcomes and outputs may include but is not limited to the following;

	Example		Long-term (End)
	Programmatic/Environmentally	Intermediate	Environmental
Example Activity	Related Outputs	Action Outcomes	Health Outcomes
Educate Tribal		Number of Tribal	Reduction in lung
officials on		members or	cancer due to
environmental	Number of Tribal officials	communities	increased radon
health risks of	educated on radon	testing their	mitigations
radon and ways to		home(s) for radon	
reduce risks		and mitigating	
		high levels	

II. AWARD INFORMATION

A. What is the amount of funding available?

EPA Region 9 anticipates that approximately \$160,000 of federal funds will be available for Tribal Indoor Radon Pilot Projects.

B. How many grants will EPA award in this competition?

Region 9 anticipates awarding approximately 2-3 grant agreements ranging in size from no less than \$25,000 and no more than \$60,000.

C. What is the budget and project period for award(s) resulting from this solicitation?

EPA anticipates the start dates for these projects to be after December 1, 2007 (fiscal year 2008); grants are funded on a 12 month basis or 24 month basis. (Note: Funding for any two year project is dependent on funds availability for the second year. Funding for a two year project will extend the project and funding period, not double the funding.

Previous recipients for these funds may apply for a new and different project.

D. Will EPA consider partial funding for these projects?

If EPA decides to partially fund the project, it will do so in a manner that does not prejudice any applicants or affect the basis upon which the project or portion thereof, was evaluated and selected for award, and also maintains the integrity of the competition and the evaluation/selection process.

EPA reserves the right to make additional awards under this announcement (after the original award selections are made) if additional funding becomes available. Any additional selections for awards will be made no later than 6 months from the date of original selection decisions. The additional selections must be made in accordance with the terms of this announcement and EPA policy.

EPA reserves the right to reject all applications and make no awards under the announcement. Funding for these projects is not guaranteed and is subject to the availability of funds and the evaluation of applications based on the criteria in this announcement. EPA is not bound by any estimates in this announcement. Award of funding through this year's competition is not a guarantee of future funding.

III. ELIGIBILITY INFORMATION

A. Eligible Applicants

The eligible applicants for the Tribal Indoor Radon Projects include Federally Recognized Indian Tribes and Tribal Consortia located in Region 9. EPA may limit competition to a sovereign nation or Tribal Consortia when TSCA (10) is the grant authority.

B. Threshold Eligibility Criteria

- Proposals must be received by the EPA or through www.Grants.gov on or before the due date: August 24, 2007. Proposals received after the published closing date will be returned to the sender without further consideration.
- Applicants must submit a project narrative (See instructions in Section IV).
- Proposals submitted under this solicitation must be no less than \$25,000 and no more than \$60,000 to be accepted for evaluation.
- Proposals must address one or more of the following priority areas:
 - radon-resistant new construction techniques in new homes and schools;
 - disclosure, testing, and mitigation in conjunction with residential real estate transactions:
 - developing radon programs in high-risk areas;
 - developing coalitions that work in partnership with local governments, Partner affiliates and others interested in reducing the risk of radon;
 - promote testing and mitigating of homes and schools for radon;
 - implementing innovative radon awareness outreach activities;
- Project must be for work done within EPA Region 9.
- EPA grant funds may only be used for the purposes set forth in the assistance agreement, and must be consistent with the statutory authority for the award.
- Proposals must substantially comply with the application/proposal submission
 instructions and requirements set forth in Section IV of this announcement or else they
 will be rejected. However, where a page limit is expressed in Section IV with respect to
 the proposal and/or parts of the proposal, pages in excess of the page limitation will not
 be reviewed.

• Applicants may submit more than one proposal, but they must be for different priority areas. An applicant may not submit multiple proposals for the same priority area.

Applicants will be notified within 15 calendar days if they <u>do not meet the applicant or threshold</u> <u>eligibility criteria.</u>

C. Cost Sharing or Matching

TSCA Section 10(a) does not require cost-sharing. However, please note that Section V (see below) includes an evaluative criterion for leveraging funds.

IV APPLICATION AND SUBMISSION INFORMATION

How to submit your Proposal: Applicants have the option to submit their application by either hardcopy submission or electronically through <u>Grants.gov</u>. You must choose only **one method**. If you wish to apply with a mail/delivery hardcopy submission, please follow the instructions under **Hardcopy Submission**. If you wish to apply electronically via Grants.gov, please follow the appropriate instructions for "**Electronic Submission**" below (also see Attachment 1). EPA encourages applicants to submit their proposal materials electronically through Grants.gov. Proposals submitted via e-mail are not permitted and will not be reviewed.

Proposals (both hardcopy and electronic) must include the following materials in their submission:

-Cover Letter with Proposal with Budget (Note: when <u>filing electronically through Grants.gov</u> you must submit your cover letter and proposal as an attachment and also include from SF424).

Applicants must complete a **cover letter** (maximum 1 page) and a **project narrative not to exceed 8 pages**, excess pages will not be reviewed; however, see below for exceptions to the 8 page maximum length. A page equals one side (double-sided copies are preferred), single spaced, using no smaller than 11 point Times New Roman Font with 1" margins. **Only the proposal will be evaluated** using the evaluation criteria set forth in Section V. (Application Review Information) of this RFP. The purpose of the cover letter is only to capture information regarding your organization that is separate from the narrative as stated below:

Elements of the Cover letter: The maximum one page cover letter must provide the following information:

- 1. Name of project
- Name of Tribe, Contact Information for this project. (Individual and Organization name, Address, Phone, FAX, E-Mail Address)
- 3. A statement that your organization meets the eligibility requirement (Section III.).
- 4. Explain briefly any previous activities/work on indoor radon and **how this project is different.**
- 5. Brief description of Tribe or Consortium, i.e. Tribal population, geographic areas covered etc.

- 6. Proposed Federal Funding Requested
- 7. Proposed recipient leveraging plan (There is no statutory or regulatory match requirement under TSCA 10. However, please note that Section V (see below) includes an evaluative criterion for leveraging funds.)
- 8. Project Priority Area (based on priority areas as described in Sections I and III above).

Elements of the Proposal (narrative) not to exceed 8 pages:

Note: As stated above, only the PROPOSAL will be evaluated, therefore make sure that information which is necessary for the proper evaluation is included in the proposal section. **The proposal should address the elements listed below in the indicated order.** These elements will be evaluated according to the point distribution listed in Section V.

- 1. Project Title
- 2. Goals and Objectives
 - Discuss how the goals and objectives:
 - -align with EPA's strategic plan and priority area goals
 - -demonstrate innovative approaches as applicable.
- 3. Address activities including a description of methods and materials used over the entire project period;
- 4 Demonstrate the practicality and feasibility of the project
- 5. Identify intended audience
- 6. Describe how and whether collaborations and partnerships will be developed and utilized:
- 7. Provide a timeline including milestones, as well as projected timeframes of environmental outputs/outcomes for the entire project;
- 8. Describe how the project will be managed and results tracked;
- 9. Clearly indicate quantifiable/numeric results expected.

Past Performance and Programmatic Capability (no page limit; not included in the 8 page limit)):

- 1) Experience with EPA Funded grant programs: submit a list of all EPA and other Federal Agency assistance agreements that your organizations performed in the last three years and describe how you documented and/or reported on your progress towards achieving the expected results (e.g., outcomes and outputs) under those agreements. If you were not making progress, please indicate how you documented why you were not making progress. In evaluating applicants under this factor, EPA will consider the information provided by the applicant and may also consider other relevant information from other sources, including information from EPA files and from current and prior Federal agency grantors (e.g., to verify and/or supplement the information provided by the applicant).
- 2) Programmatic Capability: submit a list of all Federally funded projects similar in size, scope and relevance to the proposed project that your organization performed within the last three years and describe your: (i) technical ability to successfully carry out those projects, (ii) history of meeting the reporting requirements under these agreements including submitting acceptable final technical reports, (iii) organizational experience and

plan for timely and successfully achievement of the objectives of the proposed project, and (iv) staff expertise/qualifications, staff knowledge, and resources or the ability to obtain them, to successfully achieve the goals of the proposed project.

Note: Applicants must submit information relating to the programmatic capability criteria to be evaluated under ranking factor(s) in Section V of this announcement. EPA will consider information provided by the applicant and may consider information from other sources including Agency files.

General Budget (**two page** limit) pages in excess the two pages will not be reviewed Note: Statutory Ceilings: Expenditures for measurement equipment/devices and mitigation demonstrations cannot exceed 50% of the grant amount in a budget period. Please note that research is ineligible for funding as well as other ineligible costs outlined in 40 CFR Part 31 and OMB Circular A-87.

Hardcopy Submission:

Application material submitted via mail/commercial delivery service. Proposals must be <u>received</u> by EPA, Region 9 **August 24, 2007,** no later than **5 PM Pacific Standard Time.** Proposals received after this date will not be considered for funding.

Please send one original and one copy of your proposal to:

U.S. Environmental Protection Agency, Region 9 Attn: Louise Hill (AIR-6) 75 Hawthorne St. San Francisco, CA 94105 (415) 947-4192.

D. Instructions for electronic submittal through Grants.gov:

See Attachment 1

Electronic Submission (Grants.gov):

If you wish to apply electronically via Grants.gov, the electronic submission of your proposal/ application must be made by an official representative of your institution who is registered with Grants.gov and authorized to sign applications for Federal assistance. For more information, go to http://www.grants.gov and click on "Get Registered" on the left side of the page. Note that the registration process may take a week or longer to complete. If your organization is not currently registered with Grants.gov, please encourage your office to designate an AOR and ask that individual to begin the registration process as soon as possible.

To begin the application process under this grant announcement, go to http://www.grants.gov and click on the "Apply for Grants" tab on the left side of the page. Then click on "Apply Step 1: Download a Grant Application Package and Instructions" to download the PureEdge viewer and obtain the application package and instructions for applying under this announcement using grants.gov. You may retrieve the application package and instructions by entering the Funding Opportunity Number, EPA-R9-AIR6-07-004, or the CFDA number (CFDA 66.032), in the space provided. Then complete and submit the application package as indicated. You may also be able to access the application package by clicking on the button "How To Apply" at the top right of the synopsis page for this announcement on http://www.grants.gov (to find the synopsis page, go to http://www.grants.gov and click on the "Find Grant Opportunities" button on the left side of the page and then go to Search Opportunities

and use the Browse by Agency feature to go to EPA opportunities).

Proposal materials submitted through grants.gov will be time/date stamped electronically.

Please be sure to view the additional instructions for applying electronically under this announcement through use of grants.gov that are available for download on Grants.gov. If you have any technical difficulties while applying electronically, please refer to http://www.grants.gov/help/help.jsp.

Please refer to additional instructions in Attachment 1.

DUNS number: A Dun and Bradstreet Data Universal Numbering System (DUNS) number is now required on all federal applications for assistance. Your organization may obtain a DUNS number at no cost by calling Dun & Bradstreet at (866) 705-5711 or on the Internet: https://eupdate.dnb.com/requestoptions.html

Confidential Business Information: Applicants are discouraged from including confidential information in their proposal However, if confidential business information is included, it will be treated in accordance with 40 CFR 2.203. Applicants may claim all or a portion of their application as confidential business information. EPA will evaluate confidentiality claims in accordance with 40 CFR Part 2. Applicants must clearly mark applications or portions of applications they claim as confidential. If no claim of confidentiality is made, EPA is not required to make the inquiry to the applicant otherwise required by 40 CFR 2.204(c)(2) prior to disclosure.

Intergovernmental Review: Pre-application Coordination: The applicant should consult the Regional Indian Program Coordinator designated as the single point of contact for more information. This program is excluded from coverage under E.O. 12372.

Proposal Communications and Assistance: In accordance with EPA's Competition Policy of January 11, 2005 (EPA Order 5700.5A1), EPA staff will not meet with individual applicants to provide informal comments on draft proposals, or provide advice to applicants on how to respond to ranking criteria. EPA will respond to questions from individual applicants regarding threshold eligibility criteria, administrative issues related to the submission of the application, and requests for clarification about the announcement

V. APPLICATION REVIEW INFORMATION

Proposals will be evaluated for threshold criteria and if meeting that will be evaluated based on the following evaluation criteria. Each proposal will be rated under a points system, with a total of 170 points.

Evaluation Criteria

Proposal Evaluation Criteria (I'm not sure which criteria below is to evaluate applicants on their plan to track and measure outputs/outcomes. Please make clear. If the criteria is not listed, please include.	Maximum Points per criterion (170 Point Scale)
I. Project Goals and Objectives:	Total Points: 35

1.	The proposed project goals and objectives align with EPA's Strategic Plan and indoor air quality priority area goals (as described in Section I).	15
2.	The proposed project goals and objectives demonstrate the ability to achieve substantial measurable environmental outcomes and outputs (as described in Section I.)	20
II.	Project Narrative: Activities; Methods; Materials; and Timeline:	Total Points: 50
1.	The project narrative sufficiently describes the activities, methods, materials, and timeline that will be used to achieve each goal, objective, and measurable environmental health outcomes and communication plan.	10
2.	The project narrative describes the practicality and feasibility of project's proposed activities, methods, materials, timeline for achieving the project goals, objectives and outcomes.	15
3.	The project narrative describes activities, methods, and materials that are appropriate for the designated target audience(s).	10
4.	The project narrative demonstrates the development and utilization of collaborations/partnerships to achieve the project's goals, objectives, and measurable environmental outcomes.	15
III.	Organizational Past Performance and Programmatic Capability	Total Points: 20
1.	Past Performance: Extent and quality to which the applicant adequately documented and/or reported on its progress towards achieving the expected results under EPA and other Federal agency assistance agreements performed within the last three years, and if such progress was not being made whether the applicant adequately documented/and or reported why not. In evaluating applicants under this factor, EPA will consider the information provided by the applicant and may also consider other relevant information from other sources, including information from EPA files and from current and prior Federal agency grantors (e.g., to verify and/or supplement the information provided by the applicant). Applicants with no relevant information for this factor will receive a neutral score for it.	10
2.	Programmatic Capability: Under this factor, the Agency will evaluate the applicants technical ability to successfully carry out the proposed project taking into account the following factors: (i) past performance in successfully completing federally funded projects similar in size, scope, and relevance to the proposed project performed within the last 3 years, (ii) history of meeting reporting requirements under federally funded agreements similar in size, scope, and relevance to the proposed project performed within the last 3 years and submitting acceptable final technical reports under these agreements, (iii) organizational experience and plan for timely and successfully achieving the objectives of the proposed project, and (iv) staff expertise/qualifications, staff knowledge, and resources or the ability to obtain them, to successfully achieve the goals of the proposed project. Note: In evaluating applicants under this factor, the Agency will consider the information provided by the applicant and may also consider relevant information from other sources including agency files and prior/current grantors (e.g., to verify and/or supplement the information supplied by the applicant). Applicants with no relevant or available past performance or reporting history (items i and ii above), will receive a neutral score for those elements of this factor.	10
	1 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	Total Points: 20

1.	The proposed project addresses how applicant will sustain successes in meeting goals, objectives, and environmental outcomes beyond the conclusion of the EPA assistance agreement, and how the impacted audience (e.g. Tribal Governments, Tribal community, etc.) will sustain successes in achieving measurable outcomes beyond the conclusion of the EPA assistance agreement.	15
2.	The proposed project demonstrates that activities are replicable.	5
V. Monitoring and Evaluating Environmental Results:		Total Points: 25
1.	The proposed project specifies practical approaches to identify, measure, and evaluates programmatic outputs and environmental outcomes and identifies baseline(s) to measure them.	15
2.	The proposed project specifies how progress towards achieving goals, objectives, and measurable environmental outputs & outcomes will be tracked and reported.	10
VI. Budget:		Total Points: 20
1.	The proposed project budget is appropriate to accomplish the proposed goals, objectives, and measurable environmental outcomes. The budget also provides an approximation of the percentage of the budget designated for each major activity.	10
2.	Under this criterion, applicants will be evaluated based on the extent they demonstrate (i) how they will coordinate the use of EPA funding with other Federal and/or non Federal sources of funds to leverage additional resources to carry out the proposed project(s) and/or (ii) that EPA funding will compliment activities relevant to the proposed project(s) carried out by the applicant with other sources of funds or resources.	10

B. Review and Selection

A panel of EPA staff will review applications submitted under this announcement. Upon completion of their review, the panel will provide preliminary recommendations to the selection official, based on their evaluation and ranking of applications. The selection official will make the final funding decisions based on the review panel recommendations and may also consider the following factor in making final funding decisions: the distribution of funds across the radon priority areas described in sections I and III.

VI. AWARD ADMINISTRATION INFORMATION

Following final selections, all applicants will be notified regarding the status of their application.

- A. EPA will notify selected applicant(s) in writing within 15 days after internal recommendation decisions are made. At this time they will be requested to submit a final application. This notification, which advises that the application has been recommended for award, is not an authorization to begin performance.
- B. Administrative and National Policy Requirements: 40 CFR Part 31

Successful applicants will be required to certify that they have not been debarred or suspended from participation in federal assistance awards in accordance with 40 CFR 32.

Agreements with Tribal Governments and Tribal Consortia are subject to 40 CFR Part 31 and OMB Circular A-87. A listing and description of general EPA Regulations applicable to the award assistance agreements may be viewed at: http://www.epa.gov/ogd/grants/regulations.htm . Copies of the circulars can be found at http://www.whitehouse.gov/omb/circulars/ .

In accordance with the EPA policy and OMB circular, any recipient of funding must agree not to use assistance funds for fund-raising, or political activities such as lobbying members of Congress or lobbying for other federal grants, cooperative agreements, or contracts. EPA grant funds may only be used for the purposes set forth in the grant agreement, and must be consistent with the statutory authority for the award. Grant funds may not be used for matching funds for other Federal grants, or intervention in Federal regulatory or adjudicatory proceedings. In addition, Federal funds may not be used to sue the federal government or any other government entity.

C. Reporting Requirements:

Quarterly project status reports and Financial Status Reports will be required. Quarterly reports should describe project activities and provide the EPA Project Officer with information about project development. The Financial Status Report must accurately account for all federal funds expended and identify appropriate use of federal funds.

D. **Disputes:** Assistance agreement competition-related disputes will be resolved in accordance with the dispute resolution procedures published in 70 FR (Federal Register) 3629, 3630 (January 26, 2005) which can be found at http://a257.g.akamaitech.net/7/257/2422/01jan20051800/edocket.access.gpo.gov/2005/05-1371.html. Copies of these procedures may also be requested by contacting Louise Hill at (415) 947-4192 or Hill.Louise@epa.gov.

E. Quality Management Plan (QMP):

Since FY2000, it has been required that a Quality Management Plan (QMP) for Indian Radon Pilot Project Grants must be developed before environmental testing can take place. A Quality Management Plan documents an organization's quality system for planning, implementing, documenting, and assessing the effectiveness of activities supporting environmental data operations and other environmental programs. The QMP must be submitted to the EPA Project Officer at least 30 days prior to the initiation of data collection or data compilation. Information on Quality Assurance Programs for USEPA grants or programs may be found and downloaded at: http://www.epa.gov/quality.

VII. Contact Information

Louise Hill, Radon Project Officer Hill.Louise@epa.gov

(415) 947-4192

FAX: (415) 947-3583

VIII Other Information

Attachment 1: Instructions for Grants.gov